



## **Plainville School Council**

### Meeting Minutes

**Date:** October. 22, 2024

**In Attendance:**

- Darlene Morra- Principal
- KatieJane Harris
- Sara Taylor
- Randi Berard
- Victoria Norris
- Amanda Timlin
- Meaghan Broomfield- Teaching Staff

**Absent:** Janet Cooper

**6:04pm**

**1. Meeting called to order**

**2. Review and approval of Agenda**

- Motion to accept- Victoria Norris
- Second motion to accept- Sara Taylor
- Motion Accepted

**3. Meeting Minutes**

- Motion to accept- Sara Taylor
- Second motion to accept- Victoria Norris
- Motion Accepted

**6:06pm**

**4. Vulnerable Sector Checks for All Council Members**

- OPP system backlogged; some members have clearance checks submitted

**6:08pm**

#### **5. School Minutes- Presented by Darlene Morra**

- **Twenty new Chromebooks** were ordered and delivered to the school last week, as well as a new tech cart
- **IPAD** purchases are planned for next year
- **Paint a plow** provided by Hamilton Township, which is a successful event. Junior classes (grade 5/6) planned the design and painted it onto the plow
- **Forrest Reading** books purchased by the school this year with a total cost of \$431.38 and includes *Blue Spruce* and *Silver Birch* collections
- **P.A. Day** is this coming Friday, October 25, 2024. There will be a focus on math and a mental health component. As well as building positive relationships within Plainville P.S.
- **Snack Bin Program:** AM bins are delivered to classrooms daily, and in the afternoon, children are welcome to come into the office to take a snack. This is a heavily used program within our school and is estimating a monthly cost of \$500. Darlene has been utilizing the SNP grant to assist with cost to gain free snack items. A community member is interested in assisting with this program within our school
- **Breakfast Program:** It would require volunteers and a fan to be installed above the stove in the kitchen. The idea has been paused but will be returned once the School Board has installed a fan, and Darlene will look into a new stove through the SNP program (Grant).
- **Winter clothing items for students:** Plainville has some outdoor clothing items. In case of student need, will take donations to increase supply if given.
- **Playground Inspection:** The school board hires an external company to inspect all playgrounds in KPR yearly. Inspectors will come next week to inspect the playground structures. If found unsafe or in need of repairs, the School Board will contact the principal to let them know the next steps. If repairs are needed, the school board will contact the principal to let them know the structure will be closed until repairs are completed. This is a yearly inspection at all schools in the KPR. Will provide an update once shared with the school. Yearly inspections for the School Council could be up to \$1000.00.

**6:35pm**

#### **6. Fundraising Ideas**

- i. **Little Caesars:** Potentially planned for late November/Early December. Funds obtained would be put toward the *snack program*- Amanda Timlin will obtain info

- ii. **Halenda's Meat Sticks:** date to be determined, fundraising put towards *Curling activity*- KatieJane to inquire
- iii. **Mables Labels:** Rolling year-round fundraiser- Meaghan Broomfield to inquire
- iv. **Vikings nursery:** May start date, fundraising for *classroom equipment/outdoor equipment for Kindergarteners*- Amanda Timlin to inquire
- v. **Dance-a-thon:** School staff will lead, and the school council will assist. Fundraising for financial assistance with school trips. Rolling into the next meeting to vote on proceeding.
- vi. **Christmas Bazaar-** Meaghan Broomfield to see if school staff are willing to volunteer. Vote to accept rolling into next meeting.
- vii. **Fun Fair-** End of May/early June, further inquiry needed
- viii. **Dancing Bee-** Darlene Morra to inquire

### 7:19pm

#### 7. Christmas Activities:

- **Christmas Concert:** There will be a planned Christmas Concert this year run by the school staff. There will be a dress rehearsal, morning concert, and evening concert. Seating space is limited due to fire code restrictions in the gym. Families asked to attempt to attend the morning concert if at all able. Tickets will be given again for the evening concert like in previous years.
- **Crock-a-doodle:** School Council to subsidize costs for this. Date to be determined

### 7:24pm

#### 8. Allocation of School Council Funds:

- **Classroom allotment:** School council to give teaching staff each \$200 dollars. There are 15 teaching staff receiving the funds this year. Total Cost \$3000.
  - **Motion to accept:** Sara Taylor
  - **Second to motion:** Randi Berard
  - **Motion Carried**
- **Playground Maintenance-** School council expense \$1000. Automatic motion, no vote needed
- **Crock-a-doodle:** School council to assist with subsidizing cost, amount to be agreed upon at a later time once inquiry complete.
  - Motion to accept-** Amanda Timlin
  - Second to motion-** Victoria Norris

**-Motion Carried**

- **Jimmy Chapman Break Dancing-** prebooked from last year. Cost associated unavailable at this time. School council to pay for. No vote required
- **Snack Bin:** School Council to assist financially with program from Little Caesars fundraiser.

**-Motion to accept:** KatieJane

**-Second to motion:** Sara Taylor

**-Motion Carried**

- **Curling Activity:** Paid for with the Halenda's fundraiser by School Council.

**-Motion to accept:** Sara Taylor

**-Second to motion:** Victoria Norris

**-Motion Carried**

**9. Other Business:**

- **Remembrance Day:** Due to bussing costs, Plainville students will not be attending the service in Bewdley this year like in previous years. Plainville has purchased a wreath to be placed at the service. Darlene Morra to ask if there are students and their families who would be able to participate in placing the wreath on behalf of Plainville this year.
- **Regional Council Meeting important notes presented by KatieJane:**
  - Parent reaching out grant is up to \$1000. The link sent to apply was broken, KatieJane will send the correct link to council members when it is obtained
  - Question was asked at the meeting about *School Cash Online*, as there is a 4% surcharge taken with payment. The inquiry was in relation to where the money goes. Informed at the meeting that the 4% on all processing fees goes back into the school through a program called *Poverty Intervention or any other school generated activity*.
  - Upcoming Parent involvement event: Link to this event was broken, KatieJane will send correct link when provided.
- **School Council Meeting Dates:**
  - Some families are unable to meet the Tuesday scheduled meetings. As of now, the Tuesday dates will remain the same due to elected members schedules. Minutes will be provided for all who are unable to attend and they will be posted at the school entrance, or if requested will be given a copy. Interested persons can contact the office for more information. Any family members who are unable to attend the meetings are

encouraged and welcome to volunteer for any upcoming events. It would be greatly appreciated.

- **Donuts for grown-ups:** School staff to organize this, anticipated for early spring 2025
- **Spelling Bee:** Anticipated to occur spring 2025.
- **Fundraising Template:** to be provided by Darlene Morra so an official document of fundraising activities can be provided to the Superintendent.

#### **10. Dates for upcoming meetings:**

i: November. 12,2024 @6pm

ii: February.4,2025 @6pm

iii. April. 8, 2025 @6pm

iv. May. 27, 2025 @6pm

#### **11. Meeting adjourned @7:42pm**

- **Motioned-** KatieJane
- **Second Motion-** Sara Taylor
- **Motion Accepted**